





ADVANCED LNG VALUE CHAIN AND OPERATIONS

Management, Operations, Methods and Handling



About this Training Course:

This intensive 3 day instructor Led Online LNG course will equip you with a detailed practical grounding in advanced LNG VALUE CHAIN AND OPERATIONS. You will learn the practical tools and techniques that can be utilized to manage risk more effectively and make better practical operational decisions while handling.

- 1. Reinforce knowledge about operations that are carried out in accordance with all relevant national and international maritime legislation, local regulations, and industry best practices.
- 2. Evaluate the different procedures and factors affecting cost of the operation
- 3. Ensure overall safety for any LNG VALUE CHAIN AND OPERATIONS operation on the use of correct size and number of fenders and certified tested hoses.
- 4. Become familiar with LNG vessels, operations and LNG VALUE CHAIN AND OPERATIONS and equipment

- 5. Enhance understanding of Ship-to-Ship transfer equipment, design, maintenance and training methods for LNG VALUE CHAIN AND OPERATIONS and LNG VALUE CHAIN AND OPERATIONS.
- 6. Familiarize the differences of Person in Overall Advisory Control, Mooring Master and Master of the Ship
- 7. Establish a useful methodology in reducing risk
- 8. Understanding environmental challenges
- 9. Recognize and understand differences in operations and hazards between oil and gas vessels.
- 10. Understand requirements for LNG VALUE CHAIN AND OPERATIONS vessel compatibility and Optimoor studies and follow an LNG spill response case study
- 11. What Regulations and Guidelines are Governing LNG VALUE CHAIN AND OPERATIONS Transfer Operations?
- 12. Master the Parties Involved in the Transfers and their Relationship to One Another
- 13. Pre-planning and Risk Assessment Considerations for LNG
- 14. Insights on Plan and Equipment
- 15. Review and Plan with Real Life Case Scenario
- 16. Mooring Operations Manoeuvring and Risks
- 17. Focussed Cargo Transfer Operations
- 18. Industry and Future LNG Developments
- 19. Case Studies: Barge to Ship and Liquefied Natural Gas Ship to Ship Transfer Operations to Floating Structure Re Gasification Unit

Key Topics and Objectives of this Course

- 1. Gain world leading advance techniques concerning the entire Liquid/Gas and LNG VALUE CHAIN and terminal process chain
- 2. Understand the leading advances in LNG VALUE CHAIN AND OPERATIONS cargo transfer operations from both a Liquid and Gas ship management and terminal/Facility perspective.
- 3. Consider and select the best options for LNG VALUE CHAIN AND OPERATIONS Liquid and Gas vessel types, terminal and containment systems
- 4. Make accurate measurements and calculations of all liquid and Gas LNG VALUE CHAIN AND OPERATIONS custody transfers, and product quality accuracy. Including the advanced systems available on the market today and in the future from around the globe
- 5. Examine the impact of various design codes and guidelines on Liquid and Gas ship and shore transfer management
- 6. Better select, understand and manage supply chain transportation contracts in the Liquid and Gas industry from around the world
- 7. Examine many real Case Studies from around the Globe concerning Liquid and Gas incidents and evaluate tanker/terminal safety, commercial liability, associated risks and requirements to better manage and safe guard your liquid and Gas operations
- 8. Learn in detail about the liquid and Gas business and operations from one of the world's leading industries
- 9. What Regulations and Guidelines are Governing LNG VALUE CHAIN AND OPERATIONS Transfer Operations?
- 10. Master the Parties Involved in the LNG VALUE CHAIN AND OPERATIONS Transfers and their Relationship to One Another
- 11. LNG VALUE CHAIN AND OPERATIONS Transfer Operations Best Practices Oil and LNG comparisons
- 12. Emergency Response and Contingency Planning
- 13. LNG VALUE CHAIN AND OPERATIONS Industry and Future LNG Developments
- 14. Case Study: Liquefied Natural Gas Ship to Ship Transfer Operations to Floating Structure Regasification Unit
- 15. Case Study: LNG Spill Response during Cargo operations

Who is this Training Course for?

This course is suitable to a wide range of professionals but will greatly benefit:

- Ship Owners and Managers
- Offshore Vessel and FPSO Owners and Operators
- Oil Majors, NOCs and Independents
- Ship Superintendents and Safety Officers
- Ship Officers and Crews (Master, Chief Officers, Chief Engineers etc)
- Bunkering industry Personnel including Loading and Mooring Masters
- LNG VALUE CHAIN AND OPERATIONS Service Providers
- Liquid Cargo and Bunker Surveyors
- Ports and Terminal Operators
- P&I Inspectors and Executives
- LNG FSU Owners, Managers, Operators
- Company Assurance Managers and Superintendents
- Project Directors
- Asset Managers
- Project Managers
- Project Planners

- Cost Estimators
- Quality Assurance Managers
- Contract Managers
- Procurement Managers



Marine LNG Institute - Alumni Testimonials:

Lecturer is very knowledgeable. A very interactive. Daewoo Technologies - South Korea

'Hybrid technology and regulations and current topics in marine industry such as renewable energy...great. Lecturer really expanded on technologies also very good.'

Ship management and Procurement - Wilhelmsen Vessel Management

"Great expert, very professional and a key Lecturer. Only 10 students on the course allowed is great for asking questions in small groups of the Lecturer.' Senior Base Manager – Icon offshore Malaysia

- "I'm going to go to do another of the informative courses. Very interesting and is well and truly a great Lecturer. Very informative."
- ~ Business Manager, Sembmarine International
- "I got so much out of it. From an Oil and Gas perspective, I have never been or listen to a world leading expert in this technical Oil and Gas Maritime field."
- ~ Senior Manager, ConocoPhillips
- "I have done several courses and this one was the best I have attended so far. Very technical and informative, very approachable and professional."
- ~ Woodside Australia (Oil and Gas Gorgon Project)
- "Excellent Speaker and held in high regard in the Oil and Gas industry. All the executive management got a great presentation and seminar over the 3 days, terrific."
- ~ KSDC Oil/Gas Brokers Malaysia
- "We learnt a lot about the current marketplace and forecasts. LNG VALUE CHAIN AND OPERATIONS in USA, Asia, Qatar and the Middle East. The need for this course is essential if you are engaged in the industry."

Chevron Gas and Oil [USA]

- "Useful and interesting. Topic related to my job scope."
- ~ Inter-Continental Oils & Fats Pte Ltd
- "Instructor was good at presentation of the material. Topics are directly related to my current job scope. Case studies ensured equal and sufficient interaction and tested our understanding of the topics"
- ~ Dutch Shell Pte Ltd
- "Good case studies and knowledge perspective."
- ~ Maritime Petrochemical PTE Qatar
- "Lots of interaction between trainer & delegates. Informative on all topics."
- ~ Nova Carriers (Singapore) Pte Ltd
- "Trainer is very experienced and knowledgeable. Coursework/material were great."
- ~ Total Oil Middle East Pte Ltd
- "Speaker able to deliver clearly. Lots of case studies covered."
- ~ Eni Pte Ltd

This course is offered through Online Instructor Led Training format and 'In House' worldwide.

CONTACT US.



www.marinelnginstitute.com/enrol/ info@marinelnginstitute.com/enrol/

Introduction to Course

- Introduction of Lecturer and student attendees
- · Basic outlines of course contents and schedule

Introduction to LNG TRADE, ROUTES, EXPLORATION AND PRODUCTION

- Onshore and offshore
- Upstream
- Downstream
- Midstream
- New Trends
- · FPSO, FSRU, FLNG and STS Hose designs

LIQUIDEFACTIONS AND TRANSPORTATION

- Pipeline
- Marine transportation
- · Distribution to energy grids
- Introduction to LNG Quality and quantity calculations, calibrations OEM's, tools and measurement's

LNG VALUE CHAIN AND OPERATIONS

- · Optimisation of vessels
- · Harbour draught / berth limitation
- Emergency transfer work
- · Class issues of vessel for trading regions
- · Commercial reasons, multiple vessels and receivers
- LNG FSU Tandem off-loading and FSRUs

Regulations and Guidelines Governing LNG VALUE CHAIN AND OPERATIONS and Transfer Operations

- MARPOL Annex 1, Section 8 about Oil Tanker
- Latest on transfer Guides for Crude. Products and Liquid Gasses
- International Safety Guide for Oil Tankers and Terminals (ISGOTT)
- Oil Companies International Marine Forum (OCIMF) Guidelines
- LNG Vessel operations in port guidance and LNG VALUE CHAIN AND OPERATIONS configurations
- LNG Bunkering guidelines (SGMF)

Parties involved in LNG VALUE CHAIN AND OPERATIONS and their Relationship to One Another

• How Parties involved (Oil/Gas Majors, Charterers, Service Provider, Cargo Surveyors, POAC, Ships' masters and Mooring Master) work harmoniously to attain operational efficiency and safety

LNG VALUE CHAIN AND OPERATIONS Ship Management and receiving terminal

- Preparation of Cargo Cycle LNG and Liquid/Gas Terminal Compatibility Studies
- The technical references covers LNG delivery from LNG VALUE CHAIN AND OPERATIONS and bunkering facilities (i.e., trucking, shore, terminal, shipping and ISO tankers lifting facilities) to receiving ships through four modes of transfer (LNG VALUE CHAIN AND OPERATIONS, truck-to-ship, shore-to-ship, ship-to-ship and cassette bunkering)
- Roles and responsibility of terminal in LNG VALUE CHAIN AND OPERATIONS cargo transfer
- LNG VALUE CHAIN AND OPERATIONS Terminal loading and discharging
- Ship-to-Shore operations

LNG VALUE CHAIN AND OPERATIONS Mooring Operations Manoeuvring and Risks

- · Underway and Anchored operations
- · Navigation signals
- Tug and Tender assistance
- · Carriage and Delivery of Fenders and Equipment
- Communications
- · Mooring operations, weather limitations for operations.

Delegate Exercise Contracted LNG/GAS Cargo Operations and development

- Cargo Transfer checklist LNG VALUE CHAIN AND OPERATIONS and forms required
- Cargo Transfer equipment required
- Cargo hazards, safety and risks that exist
- Cargo controls
- Cargo training required for personnel (LNG VALUE CHAIN AND OPERATIONS Preparations forms)

Person in Overall Advisory Control

- · Qualifications and Training of POAC
- POAC performing different roles at particular point of the LNG VALUE CHAIN AND OPERATIONS
 - Liquid/Gas Operations -Tanker Loading and Discharging Operations and Preparations
 - Arrival preparations and checklist LNG VALUE CHAIN AND OPERATIONS
 - Loading Arms Technology, vendors and designs
 - Cryogenic Hoses, testing and type 8 inch and 6 Inch
 - Dynamic Positioning
 - Manoeuvring with and without tug assistance or DP
 - Jetty Approaches: Finger or Face Terminal Design Interface Pre-loading procedures alongside. Ramp up, loading and ramp down, actions and precautions

Pre-planning and Risk Assessment Considerations –FSRU/FLNG LNG VALUE CHAIN AND OPERATIONS

- · What is LNG? Hazards and Risks vs. Oil
- · Screening / Compatibility Studies of participating vessels
- Ship compatibility, and OPTIMOOR
- Criteria in selecting transfer area and Approval from the authorities
- Security issues
- Preparations
- Risk Assessments and Management, Helicopter operations, Cargo Hazards, weather conditions, personnel injury, mooring unmooring operations
- Oil v/s LNG any differences? LNG and Liquid/Gas Transfer System Architectures and available technologies
 - · Ship to Ship to shore
 - Ship to Platform
 - Ship to Ship
 - Barge to Ship
 - LNG VALUE CHAIN AND OPERATIONS and FSRU
 - Ship connected transfer systems and tandem configurations
 - System Uptime considerations of effective operations

LNG VALUE CHAIN AND OPERATIONS Planning and Equipment

- · Plan format and information to include
- Joint operations plan
- · Who prepares the plan?
- · Supply of equipment, fenders, hoses
- Equipment and Locations
- ISM and Training requirements Timelines for Compatibility

Plan and Review LNG VALUE CHAIN AND OPERATIONS Exercise

- Plan review and discuss LNG VALUE CHAIN AND OPERATIONS and equipment items required
- Confirm any training requirements
- · Simulation training and bridge team resources management

Emergency Response and Contingency Planning - LNG VALUE CHAIN AND OPERATIONS

- · Things to do in case of emergency
- General Emergency Response Management
- Contingency equipment
- · Oil spill and LNG leak,
- SOPEP use
- Fire or Structural damage
- Poor weather and mooring failures
- Precautions against piracy
- Media management and communications, parties involved.

LNG VALUE CHAIN AND OPERATIONS Safety and Risk Management

- · Recent industry incidents highlighted
- Common causes of these incidents
- ESD 1 and 2 Design Codes and Operations Alarm settings ESD Actions
- Required crew training and preparations
- Hazards and Risks moving forward
 - Geographical hazards
 - Crew factor
- Water Curtain Operations
- Theory and Potential Damages
 - Ship and shore requirements
- Preparing for the future incidents
 - Contingency planning
 - Salvage of an LNG vessel
 - Considerations for cargo recovery
 - o Environmental impact
 - o Technical equipment development
 - o Risk profiling of your operations
 - o What response is required?
- Safety Management Systems and Options Receiving terminal and charterer requirements
 - Receiving terminal parameters for acceptance
 - Voyage management considerations to achieve terminal parameters
 - Typical requirements from charterers
 - Use of Boil Off Gas (BOG), natural or forced
 - o Fuel oil use and consumptions allowed
 - Restrictions on distances and voyage times
 - o Case Study Spill Responses

LNG VALUE CHAIN AND OPERATIONS and Cargo Transfer Operations

- Introduction to LNG vessel types
- · Personnel transfer
- Pre- Cargo Transfer meeting
- · Checklist and communications confirmation
- Custody Transfer measurement
- Emergency Shut Down LNG VALUE CHAIN AND OPERATIONS, Shore ESD 2 and LNG VALUE CHAIN AND OPERATIONS ESD 2 differences
- · Cargo operations and monitoring
- Differences for operations between oil and LNG

CASE STUDY - LNG VALUE CHAIN AND OPERATIONS

- Compatibility study and meeting
- OPTIMOOR study
- Simulator training and LNG VALUE CHAIN AND OPERATIONS equipment
- · Cargo discharge considerations

LNG VALUE CHAIN AND OPERATIONS - Best Practices Oil and LNG comparisons

- · Discuss main considerations
- Best practice any real differences between oil and gas?

LNG Large and Small Scale Infrastructure decisions, location, designs, equipment

- Optimum location and equipment required
- LNG supplier contract and bunker cost to vessels
- Equipment types, storage tanks, pumps, Road rail requirements
- Emergency response facilities

LNG Project Facility Development

- Decide on location and facilities
- What bunkering operations will we do and how
- HAZID, what are the project risks
- Costing, development time, personnel
- Technical issues in LNG Bunkering Facility Development
- Feasibility assessment for a small-scale LNG bunkering project

CASE STUDY LNG Spill Response during Cargo Transfer Operations

- Immediate response and notifications
- Effects and consequences of the spill
- · Contingency considerations after spill
- Investigation and Cause

Industry and Future of LNG VALUE CHAIN AND OPERATIONS and LNG Developments

• New Technologies and Future Developments

Vessel Design, Technology and Operations - LNG VALUE CHAIN AND OPERATIONS

- Fuel systems for LNG powered Vessels
- Measures to reduce energy consumption in ship-to-ship applications
- Cut operating costs in LNG VALUE CHAIN AND OPERATIONS while, at the same time, reducing emissions
- Ship design efficiencies
- Technological efficiencies to reduce energy Consumption in all ship application
- · Tankers and Bulker
- Containership
- RORO
- Ferries
- OSV

LNG VALUE CHAIN AND OPERATIONS Failures Investigation and Root Cause Analysis - Case Study & Delegate Exercise – LNG Failure and Diagnosis, Analysis and Planning LNG Bunkering Operations

- Arrival preparations and checklists
- LNG Loading Arms Technology, vendors and designs
- Cryogenic Hoses, testing and type 8 inch and 6 Inch
- Dynamic Positioning
- Manoeuvring with and without tug assistance or DP
- Jetty Approaches Finger or Face Terminal Design Interface
- Pre-loading procedures alongside
- Ramp up, loading and ramp down, actions and precautions
- Ramp up, increasing loading rate
- Tank loading procedures
- Ramp down and the topping off tanks process
- Vapour pressure control

Post loading operations

- Commencement of gas burning and line disconnection
- Inerting
- Aerating
- (CTMs) testing and checks

Detailed analysis of Custody Transfer Procedures, Flow Metering and design for LNG VALUE CHAIN AND OPERATIONS by system and type

- Technological developments in CT
- Flow measurement and custody transfer flow metering, types
- Coriolis Flow mechanisms, design, metering and performance
- Thermal Flow mechanisms, design, metering and performance
- Differential Flow mechanisms, design, metering and performance
- Ultrasonic Flow mechanisms, design, metering and performance Vortex Flow mechanisms, design, metering and performance
- Applications of flow meters, calibration, calculations, transfer principles Safety

Case Study - Liquid and Gas CARGO SPILLS/ESD AND RELEASES - Protocols and how the systems are used Delegate Exercise

LNG VALUE CHAIN AND OPERATIONS and New developments for Marine Engineers and Tech Superintendents – Wear down, Fatigue and Failure Management Practices and planning

LNG Facilities Port and Vessel Planning – Considerations, Consultations

- Market assessment demand
- Port and Vessel operations, emergencies, mooring systems
- Other options road tankers, ship to ship, alongside jetty
- Public relations, environment, jobs, education
- Risk Assessment, Operational and Safety benchmarks for LNG Bunkering Facilities

SIMPOS – Simultaneous Operations (Transfers and Operations) during LNG VALUE CHAIN AND OPERATIONS

- Considerations when performing SIMPOS
- HAZARD and Risk when performing LNG SIMOPS
- Ship to Ship operations
- 24 Hr LNG operations
 - Where do SIMPOS operations occur?
 - Why are SIMPOS performed?
 - •

LNG VALUE CHAIN AND OPERATIONS Examination of all Custody Transfer Measurement and Calculations

- System setup parameters
- Sampling and Certification Custody
- LNG Quality controlled transfers Forensic and laboratory analysis
- Quality Management systems for LNG transfer and analysis
- LNG probes, equipment and software infrastructure to ensure quality control between vendors and buyers
- Ship and Terminal LNG Quality Control
- Transfer Guidelines of Terminals Ship and surveyor roles
- Certificate of Loading
- Types of Custody Transfer Measurement
 - Liquid/Gas Quality and Management during transfers
 - Quality Management Systems for Liquid/Gas Terminal and ship systems

LNG VALUE CHAIN AND OPERATIONS Safety and Planning

- SWP/JSA Delegate Exercise HSE Health and Safety Workplace Practices SWP/JSA for end-to-end Bunkering
- Bunkering Safety and Risk Management
- LNG Risk Analysis and Job Safety Analysis OBJECTIVES
- Technical characteristics of LNG
- · Handling, storage and spill risk.
- Volatile cargo and gas vapours leak from ruptured tanks, Hoses and pipelines, causing oxygen deficiencies
- Gas Hazard Monitoring Equipment for JSA
- Adverse Weather Working Guidelines examples for JSA
- LNG OPERATIONS Approach to Installations
- LNG Hose construction and length
- Hose quality and identification
- The 'Golden' Safety Rules Operations
- Confined space entry
- LNG Process and Mechanical isolations
- Electrical isolation
- Lifting Operations

LNG VALUE CHAIN AND OPERATIONS and Offshore Liquid transfer Inspections

- In Service LNG Inspections
- LNG OPERATIONS Service Leak Testing
- LNG Hose Ops and Vessels Procedures
- COLOUR COUPLINGS INDEXES
- Operational risk profiles in Bunkering
- LNG OPERATIONS Inspections and Audit Rigging

Case Studies and Delegate Exercise - Spill Response during LNG Operations

- Immediate LNG response and notifications
- Effects and consequences of the LNG spill
- Contingency considerations after LNG spill
- Investigation and Cause

LNG Distribution Chain

Offshore or Land based

LNG Carrier FPSO and FSRU

LNG to Grid - Domestic and commercial usage

Trends In overseas markets

LNG Port and Vessel Planning – Considerations, Consultations

- Market assessment demand
- Port and Vessel operations, emergencies, mooring systems
- Other options road tankers, ship to ship, alongside jetty
- Public relations, environment, jobs, education
- Risk Assessment, Operational and Safety benchmarks for LNG Bunkering Facilities

LNG Trading route developments

- New production facilities and locations
- New trading routes and hubs developing
- Off-shore industry expansion options for LNG as fuel
- On shore development of infrastructure
- Remote supplies and disaster recovery, portable LNG

LNG Fuel, LNG VALUE CHAIN AND OPERATIONS and Bunkering

- Overview of SMS & PMS
- Discuss onboard planned maintenance systems PMS
- Discuss Trend analysis T.A
- Analysis of Condition monitoring technical CME
- OEM Main Engine component failures relevant to engine performance

LNG Trends and Demand

- Green I NG
- Blue LNG
- Gray LNG
- Hydrogen
- Government Incentives
- Commercial perspectives Long term and Short term 'Spot'
- Market Realities and global demand

Allocation of Risk in the Carriage, transfer and Bunkering of LNG

- Claims for Shortage of Oil/LNG Cargo Statistics
- Overview of LNG Supply Chain
- 'Boil-Off' During the Voyage and Bunkering
- Owners' Warranted Performance
- · Charterparties for the Carriage of LNG Cargo
- Examination of the Contractual Allocation of Risk under LNGVOY
- Controls to Prevent LNG Cargo and Bunkering Shortage

Commercial and Insurance aspects of LNG VALUE CHAIN AND OPERATIONS Carrier General Average and how it affects all participants in the LNG VALUE CHAIN AND OPERATIONS Shipping Industry

- What is G.A why does it affect all participants commercially?
- G.A LNG Carriers concerns
- G.A LNG Charterer concerns
- G.A LNG Facilities and Operators concerns
- G.A LNG VALUE CHAIN AND OPERATIONS, Bunker Handlers & Bunker Operators concerns
- Commercial Contracts and the effects on all parties
- Technical nature of NG G.A
- Rights and Obligations of all participants in the event of LNG $_{G}^{\Delta}$

LNG Operations and the core crisis management team.

- Ensuring their organization has proper planning and training in place.
- Monitoring for potential crises before they create lasting damage.

LNG Crisis Response and Emergency Management systems

- LNG Crisis response procedures. Step-by-step procedures for LNG crisis response for category of situation for which an organization wishes to be prepared.
- The three Phases; Pre-Crisis, Crisis Response and Post Crisis planning
- Initial LNG crisis response. Define a LNG Crisis?
- Company Reputational Repair and Behavioural intentions
- LNG Crisis management-related policies. For example, who is an authorized spokesperson? What is required in terms of information security? What are employees allowed to share on social media?
- Development of Holding statements LNG Crisis
- Notification and response protocols for the LNG Crisis Response Team. Who does what in a crisis, and when should they be informed/brought in?
- LNG Emergency notification procedures. How will we talk to our stakeholders, both internal and external, during a crisis?
- Spokesperson and Communication resources. What should spokespeople be doing from minute one of a crisis event?
- Key messaging for internal and external audiences. A framework and fill-in-the-blank messaging to allow almost-instant response to breaking issues.
- Company-specific LNG scenario planning.

- Overall organization and execution of crisis response.
- Protecting the safety of all employees.
- Protecting the reputation of the company and its leadership.
- Assisting legal counsel in litigation prevention measures.

Note:

There will be a Question and Answer throughout <u>the duration</u> of the sessions and after each module.

MARINE LNG INSTITUTE - COURSE CERTIFICATION & CERTIFICATES ARE ISSUED UPON COMPLETION.

END DAY 3 COURSE CLOSE.



Individualized "One to One" for 1 hour post training!

To further optimise your learning experience from our courses, the Marine LNG Institute also offer individualized "One to One" for 1 hour post training free of charge.

We help improve your competence in your chosen area of interest, based on your learning needs. This is a great opportunity to improve your capability and confidence in a particular area of expertise. It will be delivered over a secure video conference call by one of our senior trainers.

LNG VALUE CHAIN METHODS HANDLING - ADVANCED

MAX 10 PAX

Group bookings at the same time from the same company receive the following:

3 or more at 5% off 5 or more at 7% off 8 of more at 10%

All other promotions including early bird are exclusive of the group discount.

DELEGATE DETAILS

Delegate 1 Mr Ms	☐ Mrs ☐ Dr ☐ Others:	
Name	:	
Job Title	:	
Department	:	PAYMENT METHODS By Direct Transfer. Please quote your Students Name with the remittance advise via email to student enrolments via our
Telephone No.	:	website. www.marinelnginstitute.com
Email	:	All bank charges to be borne by payer. Please ensure that the full invoiced amount per student is received in USD.
Delegate 2 Mr Ms Name	☐ Mrs ☐ Dr ☐ Others:	We do not accept By Credit Card. As Payment through credit card incurs a 3.5% admin fee payable by the payer. Payment through credit card is not applicable.
Job Title	:	PAYMENT POLICY Payment is due in full at the time of registration and enrolment.
Department	:	Full payment is mandatory for event attendance. By submitting this registration form, you have agreed to payment terms.
Telephone No.	:	
Email	:	CANCELLATIONS & SUBSTITUTIONS You may substitute delegates at any time. For cancellations received in writing more than seven (7) days prior to the
Company	:	training course, delegates will receive a 100% credit on the amount paid which can be used in another training course for up to one year from the date of issuance.
Address	:	•
		The credit is transferable to other persons in the same company and applicable against any future public course. For cancellations received seven (7) days or less prior to an event
Country	: Postcode:	(including day 7), no credit will be issued.
Attention		In addition, a cancellation fee equivalent to 15% of the course
Invoice to	:	fee will be charged. In the event that we postpone or cancels a
Telephone No.	:	course, delegate payments at the date of cancellation or postponement will be refunded in full. MLNGI does not provide refunds for cancellations and postponements or waive fees for
Fax No.	:	unpaid invoices upon receipt of registration

3 EASY WAYS TO REGISTER

Please note

- Indicate if you have already registered and made payment by Email + or Web.
- If you have not received an acknowledgement by email before the training course, please contact us to confirm your booking.
- Photocopy this form to register multiple delegates.

3 EASY WAYS TO REGISTER

 $\textbf{Marine LNG Institute} \ \underline{www.marinelnginstitute.com} \textbf{Contact Enquires: Student Enrolments}$

Email: info@marinelnginstitute.com
Website Portal: Enrol – Marine LNG Institute

